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BUSINESS & LIFE COACH • CORPORATE TRAINER • MOTIVATIONAL SPEAKER



ACTION PLAN : _____ DATE: _____

OBJECTIVES: *What do you want to do and why?*

VISION: *What do you see?*

CURRENT SITUATION: *What are the facts? The good, the bad, the ugly*

GOALS: *Short term* METHODS: *How?* DEADLINES: *When?*

1. _____

2. _____

3. _____

GOALS: *Long term* **METHODS:** *How?* **DEADLINES:** *When?*

1. _____

2. _____

3. _____

INVESTMENT/BUDGET:

TIME: _____

MONEY: _____

IMPLEMENTATION: Obstacles to overcome and who else may be involved

ACCOUNTABILITY: To whom?

MY PERSONAL COMMITMENT:

X _____ **DATE:** _____